

BOARD OF TRUSTEES MEETING AGENDA

Wednesday 27 November 2024 5.30 pm
Nayland College Staffroom



Members: Rachel Robinson (Presiding Member), Isaac Carnegie, Glen Heke, Jodie Colvin, Maxine Noar, Diane Strong, Ross Gerritsen (Staff Member), Luke Halcrow (Student Member), Hannah Banks (Acting Principal)

Apologies:

Non-member: Kathy Sherwood (Board Secretary)

No	Topic		Action
1.	Whakataka te hau – Opening Whakataka te hau ki te uru Whakataka te hau ki te tonga Kia ki tai	 Let us show respect for each other Let the red-tipped dawn come with a sharpened air A touch of frost and a promise of a glorious day	All
2.	Presentations to the Board <ul style="list-style-type: none">Kristel Leijten – Head of Outdoor Education		
4.	Open Section <ul style="list-style-type: none">Welcome		

7.	<p>Governance / General Matters</p> <ul style="list-style-type: none"> • The policy for review in Term 4 is the Finance and Asset Management Policy: <ul style="list-style-type: none"> ○ Finance and Asset Management Policy (Board review) ○ Managing Income and Expenditure (Board review) ○ Financial Conflicts of Interest (Board review) ○ School Donations and Student Activity Payments/Attendance Dues and Other Income ○ Expenditure ○ Asset Management and Protection (Board review) ○ Property Planning and Maintenance ○ Prevention of Bribery, Corruption, Fraud and Theft <p>Feedback by Friday 13 December by visiting the SchoolDocs website: Username – Nayland; Password – kuaka</p> <ul style="list-style-type: none"> • SchoolDocs Recent Updates (see 14 November Advisory) Please note the following updates: <ul style="list-style-type: none"> ○ Performance Management ○ Professional Development ○ Staff Leave ○ Media ○ Staff Conduct ○ Food and Nutrition ○ EOTC ○ Attendance Procedures ○ Academic Authenticity ○ Generative AI ○ International Learners Concerns and Complaints • Clarification of how policy review comments from the school community are implemented 	Board
8.	<p>PUBLIC EXCLUDED SECTION: (Confidential Minutes maintained separately)</p> <ul style="list-style-type: none"> • Motion to enter public excluded section (Required but to be moved to the end of the meeting) 	Presiding Member
9.	<p>General Business & Items for Next meeting</p> <ul style="list-style-type: none"> • EOTC <ul style="list-style-type: none"> ○ Endorse the schoolwide management plan and processes ○ Amendment to Reserve Powers and Delegations Schedule 	All

	<ul style="list-style-type: none"> Youth Nelson Management Report Term 3 2024 Draft meeting calendar for 2025 Australia Volleyball Trip 		
10.	<p>Meeting Closure:</p> <ul style="list-style-type: none"> Preparation required for next meeting <p>Karakia Whakamutunga – Closing Karakia Kia whakairia te tapu</p> <p>Kia turuki whakataha ai Kia turuki whakataha ai Haumi e, Hui e, Taiki e!</p>	<p>Karakia Translation</p> <p>Restrictions are moved aside so that the path is clear</p> <p>To return to everyday activities Enriched and unified</p>	<p>Presiding Member</p> <p>All</p>